Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOBARDANGA HINDU COLLEGE**
Name of the head of the Institution	**Dr. Hare Krishna Mandal**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03216249210**
Mobile no.	**9434435174**
Registered Email	**gobhinducollegeday@gmail.com**
Alternate Email	**ghciqac@gmail.com**
Address	**P.O:- Khantura (Pin:742373), Gobardanga, North 24 Parganas, West Bengal**
City/Town	**Gobardanga**
State/UT	**West Bengal**
Pincode	**743273**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Ramesh Barman**
Phone no/Alternate Phone no.	**03216249210**
Mobile no.	**9433712033**
Registered Email	**rbarman78@gmail.com**
Alternate Email	**ghciqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://ghcollege.ac.in

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://ghcollege.ac.in/pdf/academic-calendar/ACADEMIC-DIARY-2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.03**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**15-May-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular IQAC meeting	**29-Aug-2018** **1**	**11**

Regular IQAC meeting	16-Nov-2018 1	11
Regular IQAC meeting	05-Jan-2019 1	11
Regular IQAC meeting	16-Mar-2019 1	13
Regular IQAC meeting	04-Jun-2019 1	13

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Chinmay Pal, Chemistry	Research Project	DST	2018 365	638279

[View Uploaded File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)

10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Up gradation of General courses to Honours courses I. Anthropology II. Music III. Zoology IV. Botany V. Geography VI. Journalism and Mass communication VII. Travel and tourism Management 2. Installation of student's biometric system in B.Ed. Department. 3. A computer canter has been upgraded with 30 Computers and 3 Water Purifiers with coolers. 4. Successfully introduced CBCS system in UG course. PG Departments of Bengali and Education introduced NET, SET coaching. 5. College recruited 44 new Guest Teachers in various departments to ensure 100 classes.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. To initiate more research oriented programmes.	The college disbursed seed money to three researchers for further research improvement. • Tanmoy Malaker of History Department • Insan Ali of History Department • Pratiti Pramanik of Music Department
2. Completion of buildings under the RUSA fund.	The building under the RUSA fund has been completed under PWD of West Bengal Government.
3. Completion of RFID system in library.	Installation of RFID system in library is on progress.

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body, Gobardanga Hindu College	24-Nov-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**30-Mar-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**There is a MIS at work in our institution. Most of the activities are performed through e pathshala under campus canvas. The information is used to various academic, administrative, cocurricular, library and extracurricular purposes. Even the record of social extension activities**

is managed through MIS. Data, pictures, recorded lectures, links, research activities are extensively compiled in a systematic data base for all stakeholders. An admin login id is provided with unique ids for each individual teacher of the college. This system may be better developed so that the entire repository of knowledge and information is accessible to the advantage of the institution.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum delivery through a well -planned and documented process 1. The College follows the curriculum designed by West Bengal State University. At the beginning of every academic year, the IQAC chalks out an academic calendar. The routine committee of the college sets the time table schedule for all subjects. 2. The heads of the departments conduct academic planning meeting and distribute the syllabus among the faculty members of their departments. Departments maintain the detailed records of the academic activities. Some PG departments also arrange classes on regular basis by external subject experts, industrial experts of surrounding premier institutes for covering portions of their course curriculum. 3. As per the requirement new books, primarily curriculum oriented along with a number of reference books are procured. For implementation of curriculum, teachers have included teaching methods such as presentation, assignments, and seminars for effective teaching. 4. The college receives regular updates of circulars through letters and emails from the university, regarding the changes or modifications in the curriculum that are duly forwarded to the departments. The departments work out the implementation of the curriculum with full support from the college. 5. Various teaching methods are used for the effective delivery of the curriculum such as: a. Chalk and Blackboard method. b. ICT-enabled teaching-learning method. c. Use of different software. d. Scientific models and charts are also used. e. Class notes are provided by some teachers. f. Group discussion by the students. g. Micro-teaching and seminars by students related to curriculum. h. Paper presentation by the students. i. Proper and adequate instrumentation facility is given to the students for their practical classes; there is also a central instrumentation facility for that purpose. j. Need based survey programs, field works and educational excursions are carried by the departments. k. Project work, dissertations are conducted towards fulfilment of academic degrees. l. Seminars and special talks by experts, regular class tests, Mid semester examinations, regular assessment in practical classes, viva-voce, are done to keep track on the improvements of the students. Remedial and tutorial classes are also conducted based on requirement. m. Extra classes in addition to the routine are taken if required, for completion of the syllabus. 6. College administration keeps vigilance over all proceedings and takes the necessary steps to ensure effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepre	Skill Development

	urship
	No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	1. Honours in Music 2. Honours in Journalism 3. Honours In Geography 4. General in Sociology	02/07/2018
BSc	1. Honours in Anthropology 2. Honours in Zoology 3. Honours in Botany 4. Honours in Geography	02/07/2018
BCom	1. Honours and General	02/07/2018
MA	1. EDUCATION 2. BENGALI	02/07/2018
	[View Uploaded File]()	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	1. EDUCATION (HONOURS GENERAL), 2. BENGALI (HONOURS GENERAL), 3. HISTORY (HONOURS GENER	02/07/2018
BSc	1. GEOGRAPHY(HONOURS & GENERAL), 2. BOTANY (HONOURS & GENERAL), 3. PHYSICS (HONOURS & GENERAL), 4. CHEMISTRY(HONOURS & GENERAL), 5. MATHEMATICS (HONOURS & GENERAL), 6. .ZOOLOGY(HONOURS & GENERAL), 7. ANTHROPOLOGY (HONOURS & GENERAL), 8. COMPUTER SCIENCE (GENERAL), 9. ECONOMICS(HONOURS & GENERAL)	02/07/2018
BCom	1. ACCOUNTANCY (HONOURS & GENERAL) 2. B.COM (GENERAL)	02/07/2018
BEd	1.SANSKRIT 2.BENGALI, 3. ENGLISH 4. HISTORY 5. GEOGRAPHY 6. EDUCATION 7. PHYSICS 8. CHEMISTRY 9. MATHEMATICS	01/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
BENGALI	01/01/2019	30
B.Ed	01/09/2018	60
B.Ed	10/12/2018	25
	View Uploaded File	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Go Green Initiative	100
BSc	GO Green project	50
BA	Educational Excursion at Jorasanko Thakurbari (One Day)	100
BSc	National Science Day Celebration Programme	5
	View Uploaded File	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

1.4.2 Feedback obtained is being analyzed and utilized The feedback system has proved to be of immense help in ensuring greater efficiency and in improving teaching-learning systems. It enables self-analysis which offers a base for the performance of teachers. Departments are given the report of the feedback and all confidentiality is maintained. Regular verbal feedback from the students regarding regularity of classes and completion of syllabus is taken by the HOI. The introduction of the 360 degrees teachers' appraisal software regularly updates and computes the students' feedback for betterment of curriculum delivery and improvement of teaching-learning. Feedback from all the programmes organized by the institution is taken into careful consideration and accordingly the parameters included are: i) Objectives ii) Highlights of the programme iii) strengths, weaknesses analysed iv) Areas of improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Bengali	40	41	23
MA	Education	30	59	17
View Uploaded File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	10456	40	151	0	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
102	61	11	8	3	11
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor Mentee Program is an essential component in shaping a student towards a successful career. It bridges the gap between the faculty and students, thus providing students with emotional and instrumental support, guidance and encouragement towards a better environment in college. The mentoring program may be thought of as a modern day Gurukul System, which aims at value based and holistic education, where focus is given on the uniqueness of child so that they can excel in their area of interest. This will also build a good character which is far away from fierce competition and increased stress levels that usually leads to depression. A mentor plays a vital role in nurturing the hidden talents of students thus having a positive impact on students' persistence and academic achievement. Mentors attached to groups of students as mentees continuously monitor the academic, personal, psychological and other needs of the students, thus acting as their 'friend, philosopher and guide'.A mentee can approach his / her mentor for both educational and personal guidance. It is conducted to help the students to strengthen their varied capabilities and to build an interpersonal relationship between the faculty and students. Mentoring System Mentoring mentee system at Gobardanga Hindu College (GHC) is an initiative in which faculty is assigned with the task of mentoring the students. First year CBCS students are assigned teacher mentors, from their departments/associated departments, for three years. In spite of its huge student strength, GHC is trying to extend the mentorship program to include all students of the college (Honours and General). For the smooth process, all departments are encouraged to maintain a mentoring log book to keep a confidential comprehensive record of their mentees activities, academic and co-curricular achievements. During the interaction, Mentors document their observations and also develop a shared action plan to guide the students to enhance their professional growth. In addition, at the end of each academic year, mentors once again, assess their mentees and a final report is submitted to college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
10596	49	1:216

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
61	43	18	7	20

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Bachelor of Arts (Honours General)	6	26/03/2019	19/05/2019
BSc	Bachelor of Science (Honours General)	6	26/03/2019	19/05/2019
BCom	Bachelor of Commerce (Honours General)	6	26/03/2019	19/05/2019
MA	M.A. (Education)	4	10/08/2019	09/09/2019
MA	M.A. (Bengali)	4	05/10/2019	16/12/2019
View Uploaded File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution adheres to the Academic Calendar including for the conduct of C.I.E. Response. The institutional level CIE adheres to various reforms which includes the two internal assessments, is taken apart from these tests Course-wise assignments are taken from the students. The library and the departments maintain the semester- end question papers. From 2018 onwards all the departments are participating to the question paper workshop. There are two Internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar. The institute has reformed the continuous internal evaluation system from faculty centric to student centric. The Institute Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliate University and the Institutions. As per the guidelines, the following reforms

have been carried out effectively conducting CIE: • Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination. • Preparing the question paper for the internal examination in the prescribed pattern based on Knowledge level using revised Bloom's taxonomy. • Scrutiny of the prepared question paper is carried out by HOD/ Subject expert to ensure quality of the Question paper. • Monitoring the attendance of the students for the Examination. • Internal Assessment has to be carried out within the stipulated time. • After completion of the internal examination, the faculty evaluate the answer scripts and distribute to the students for doubt clarifications or re-correction. The faculty submits the re-corrected scripts to the examination branch and marks are displayed on the notice board. • Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty, HoD and Principal. • Upload of assessment marks in university web portal and subsequently communicated to parents. The evaluation for theory courses are assessed in direct mode (80) covering both internal and university examinations and indirect (20) covers survey. The evaluation for laboratory courses are assessed in the similar pattern followed for theory courses. For each laboratory sessions, the student is assessed through viva questions, observations. The evaluation for project course is assessed by conducting periodical project reviews covering key parameters like problem formulations , understanding of the project, presentation skills, communication of ideas , technical knowledge , team work and project management.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared a Calendar as per the scheduled prescribed by the affiliating university for implementation of Curriculum and participation in Extracurricular and co-curricular Activities. As per university rules and regulation academic activity run in college throughout the year. In academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester. Each department also prepares academic calendar with tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment , Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures, Celebration of various Birth and Death Anniversary and special days, Departmental unit tests, Educational tour, various Literacy days, Awareness Programmes and rallies, organising workshop / seminar activity are planed month wise and makes implementation on it. As per academic calendar Institution follows all the related curricular, Co-curricular and Extra-curricular activities for the better academic work, as per academic calendar institution Participated in the Extra- curricular activities like annual cultural programme or sports. Besides this institute arrange some curricular and co-curricular actives casually as per the guidelines suggested by the State Government of West Bengal time to time. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets change. http://www.ghcollege.ac.in/pdf/academic-calendar/ACADEMIC-DIARY-2018-19.pdf

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.ghcollege.ac.in/pdf/courses-outcome/COURSE%20OUTCOME%20_2018_19.pdf

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage

Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
BA	BA	HON+GEN	2458	1113	45.2
BSC	BSc	HON+GEN	174	115	66.09
PG	MA	BENGALI	22	22	100
BEd	BEd	BED	100	95	95

View Uploaded File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://feedback.ghcollege.org/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	DST	6	6

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
M.Phil	Tapas Dey	Calcutta University	24/12/2018	Philosophy
M.Phil	Sahadev Das	Rabindra Bharati University	25/01/2019	Bengali
P.hD	Pratiti De	Rabindra Bharati University	29/04/2019	Music

View Uploaded File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	7	Nill
International	Chemistry	1	Nill
National	Bengali	1	Nill
National	Economics	2	Nill
International	English	2	Nill
International	Geography	2	Nill
International	Physics	1	Nill
National	Philosophy	1	Nill
International	B.Ed	4	Nill
National	Geography	2	Nill
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	8
Economics	1
Journalism and mass communication	1
Education(B.ED)	1
MATH (B.ED)	3
Physics	1
Bengali	2
View Uploaded File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Infrastructural Facility faced by Trainee Teachers	Dipanjana Roy, Kaushik Das	International Journal of Research in Social Sciences	2018	Nill	Gobardanga Hindu College	7

in New two years B.Ed Prograan methodology for the C-S coupling to aryl thioethers and S-S homocoupling to aromatic disulfides catalyzed over a Ce(IV)-leucine complex immobilized on mesoporous MCM-41					
[View Uploaded File]()					

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
An efficient clean methodology for the C-S coupling to aryl thioethers and S-S homocoupling to aromatic disulfides catalyzed over a Ce(IV)-leucine complex immobilized on mesoporous MCM-41	Hojat Veisi, Taibeh Tamoradi and Bikash Karmakar	New Journal of Chemistry	2018	20	12	Gobardanga Hindu College (Bikash Karmakar)
[View Uploaded File]()						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi	14	29	19	Nill

nars/Workshops				
Presented papers	3	6	Nill	Nill

View Uploaded File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleaning Campaign of Gobardanga Station Area	NSS	6	147
Misuse of Plastic Awareness	NSS	7	198

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Distribution of Kanyashree Fund	First prize in the District	Government of west Bengal	1262

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SWACHH BHARAT	NSS AND GOBARDANGA HINDU COLLEGE	CLEANSING OF COLLEGE CAMPUS AND CREATION OF PLASTIC AWARENESS	10	70
AIDS AWARENESS	NSS AND GOBARDANGA HINDU COLLEGE	CAMPAIGNING AGAINST AIDS AND CREATION OF AWARENESS REGARDING SEXUAL LY TRANSMITTED DISEASES	8	60

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
ACADEMIC EXCHANGE BETWEEN STUDENTS AND TEACHERS	STUDENTS AND TEACHERS OF GOBARDANGA HINDU	NA	10

	COLLEGE AND BARASAT COLLEGE		
ACADEMIC EXCHANGE BETWEEN STUDENTS AND TEACHERS	STUDENTS AND TEACHERS OF GOBARDANGA HINDU COLLEGE AND BASIRHAT COLLEGE	NA	12
ACADEMIC EXCHANGE BETWEEN STUDENTS AND TEACHERS	STUDENTS AND TEACHERS OF GOBARDANGA HINDU COLLEGE AND DINABANDHU MAHAVIDYALAYA BONGAON	NA	12
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
142	141

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

Koha	Partially	Koha 3.22.1	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	31345	1490621	978	490118	32323	1980739

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
SANDIP ROY	STUDY MATERIAL	GOBARDANGA HINDU COLLEGE	01/01/2019

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	126	1	29	0	1	13	29	0	0
Added	5	1	2	0	0	0	1	60	0
Total	131	2	31	0	1	13	30	60	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
STUDY MATERIAL	http://ghcollege.ac.in/index.php?option=com_content&view=article&id=169&Itemid=0
ONLINE STUDY	https://classroom.google.com/c/NDEwMjkxMzQyNDU5?cjc=nzebw34 , https://classroom.google.com/c/NDEwMjgzNDYyNzY1?cjc=vfo6sst , https://classroom.google.com/c/NDEwMjcyMjA5NDY3?cjc=ra7bnem
YOUTUBE STUDY CHANNEL	https://www.youtube.com/channel/UCpu4pzGTE7N1ca_XhuON1rg/videos
ICT ENABLE CLASS ROOM	https://docs.google.com/presentation/d/1pZ9v7SnAap7oLwQHgH8OLntUKn8ZV4b_/edit?

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
8	774236	20	1909262

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Yearly budget has been allocated for the development and maintenance of infrastructure and physical facilities. The college authority has been trying to develop the infrastructure in terms of learning resources, classrooms, computing equipments, etc. from these above mentioned funds. Our college has hostel facility for both female and male students. Students can access computers having hi-speed internet facilities. The college has also introduced the Learning Management System (LMS) as a part of ICT enabled teaching learning method. The college has also initiated RFID (Radio Frequency Identification) enabled system in its central library. Various faculty members and some senior non-teaching supporting staff members are also engaged in this matter. Regular monitoring is done by IQAC

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial assistance for economical poor students	489	733800
Financial Support from Other Sources			
a) National	Kanyashree Prakalpa, Chief Minister Relief Fund, National Scholarship, OBC-A, OBC-B, Post Matric Scholarship for Minority (TSP), SC,ST, Samajik Suraksha Yojona Scholarship	8517	76871000
b)International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial coaching	28/11/2018	200	Gobardanga Hindu College
Personal Counseling and mentoring	26/11/2018	700	Gobardanga Hindu College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	12

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	Gobardanga Hindu College	Political Science	Adamas University	M.A in Political Science
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	3

Civil Services	4

<div align="center">

[View File](#)

</div>

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL SPORTS (FINAL)	College	300
Observance Rabindranath Tagores Birthday (DEPT. OF B.ED)	College	30

<div align="center">

[View File](#)

</div>

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council is an integral part of the college. Elections to the council are held as per directives issued by the Dept. of Higher Education, Govt. of West Bengal. The Statute of WBSU acts as a guide in such instances. The activities of the council are multifarious. i) Offering help and guidance to newcomers/freshers and explaining the ethics and code of conduct to be expected from students at such an institution. ii) Organising freshers' welcome, picnics, excursions for students iii) Assisting in arranging the annual cultural social function, blood donation camps,etc iv) Working with the NSS unit in all social extension activities. v) Organising and assisting in successful implementation of cultural events on the occasion of Rabindra Jayanti, Republic Day, Independence Day, Bhasa Divas, etc. vi) Saraswati puja, Raksha Bandhan are also celebrated in the college premises with much gaiety and fervour where students from all communities gather in the spirit of celebration and religious borders are obliterated.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

• Alumni The Alumni association of Gobardanga Hindu College is a body of ex-students spread throughout West Bengal, India and different parts of the world. The alumni comprise of a group of people who are either serving or had severed in distinguished professions as Vice Chancellors of University, Professors, Teachers, Scholars and other many such esteemed professions. The members of the association have constantly swelled over time which raises funds from varied sources to help the needy or meritorious students of the college. Since its inception it had continuously tried to attach itself to the development activities of the college. • Advisory Committee 1. Sri. Subhash Chandra Dutta 2. Sri Pulin Bihari Roy, MLA 3. Sri Ashim Kr. Bala, Ex-M.P. 4. Sri Surajit Kr. Biswas, MLA 5. Dr. Hare Krishna Mandal, Principal • Executive Committee 1. Sri Samir Kishore Nandi (President) 2. Dr. Niranjan Bandyopadhyay (Vice-President) 3. Sri Makhan Lal Das Vice-President 4. Sri Ranjit Kumar Saha Vice-President 5.

Sri Anjan Kumar Ghosh Secretary 6. Sri Tanmoy Chakraborty Asst. Secretary 7. Sri Dipak Kumar Amin Asst. Secretary 8. Smt. Ava Chakraborty Asst. Secretary 9. Sri Alok Kumar Roy Treasurer

5.4.2 – No. of enrolled Alumni:

114

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni are a great source of support, strength, and inspiration to the institution. The local body of ex-students often visit the college and help to observe and organize special days. Their presence adds to the rich cultural ambience of the college. 15 th August, 26 th January, Teachers' Day, College Foundation Day and such like, are observed with great fervour. The alumni conduct informal meetings on Sundays and Holidays and even when the normal class hours are over, inside the college premises. Hoisting of flags and other such related activities inclusive of cultural programmes are enthusiastically conducted by them. They sometimes aid in distribution of old clothes, or even raise funds to support the cause of victims during natural calamities. Maintaining an extremely cordial relation with the existing teachers, members of the staff and students they also make suggestions for improvement of the college in general. They also help to organize sports events. Sometimes the eminent members of the alumni are called on to act as "judges" at cultural competitions organized by the college. The alumni is of special significance since many of their close relatives continue to be part of the college as students. So, as parents, grandparents or relatives they association is a continuous one whereby they never cease to resist to establish connection or renew their ties with the institution.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management comprise two twin aspects of governance in any institution. Although these would have been more important in an autonomous institution, Gobardanga Hindu college has tried to enable decentralisation as a core idea in several facets. 1. The various sub-committees work as a support system. The members offer their suggestions and help to improve the functioning of the college. 2. The admission sub-committee (comprising of all HODs and IQAC coordinator, TCS. Principal and other members) is called to decide on subject combinations, marks criteria, eligibility and other details for UG subjects. The PG departments with their respective BOS decide on these matters with support from the departmental colleagues. 3. The examination system is guided by the guidelines issued by the WBSU. The PG departments follow the question pattern, evaluation system as per university norms. The external examiners are entrusted with the responsibility of evaluation and marks are awarded according to the standard norms set by the WBSU. The internal examinations are held at intermittent intervals, along with Test Examinations (under 111 system) and Internal Examination under CBCS curriculum. 4. The finance committee, purchase committee, and teachers' council serve significant functions in the administrative network. The bursar plays a key role in the first two committees while the Secretary of the teachers' council looks into the interests of the teachers, their rights and privileges and acts as a critique of the entire system. 5. Promotion related enquiries are

met by the Promotion, Service Book and Leave committees. The CAS related files are forwarded to the IQAC that scrutinizes ach file before final submission for promotion. 6. There is also ample scope for students' representation in various bodies of the institution. The governing body appreciates the participation of a students' representative.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum Development: ? College follows the curriculum designed by West Bengal State University, but the teaching faculty who are members of BOS forward their suggestions to the University regarding curriculum development with the help of faculty members. ? Other than regular classes, field work and educational excursions are included in both UG and PG levels. ? Apart from traditional written examination, viva voce, project work and seminar presentation is done by the students to develop their self-confidence and public speaking ability. ? Though the teachers are not entitled to design and plan curriculum, they put their suggestions to the BOS of respective subjects for curriculum planning and design through the HODs.
Teaching and Learning	? Students are encouraged to visit library regularly. ? Wide range of E-books, E-journals, reference books for project work assignments etc. ? Workshops, seminars, regular use of ICT and smart classroom teaching are done other than traditional classroom teaching which contribute to enhancement of teaching-learning. ? Library OPAC system facility to inculcate online learning management resources. ? Students are encouraged to participate in different seminars and workshops to enhance self-learning skills. ? Faculties are also encouraged to participate and present papers in various seminars, invited lectures and faculty exchange programmes to develop their teaching skills.
Research and Development	? Traditional annual examination system as well as semester based Examination system for UG and semester based examination system for PG and B.Ed. course. ? Students are also

	evaluated through all year around class tests, group discussions, project works (both individual group), which helps and enhance students confidence for university examination. The Internal Examination which is a part of the CBCS system. Is conducted by the Examination Committee with the co operation of the departments, during each semester. ? Student's seminar presentation helps to keep them in touch with their subjects. ? After admission, Honours students are re-evaluated. ? Parent-Teacher Meetings are conducted to discuss the student's performance with their parents. ? Before University Examination college test examination is conducted. ? All the documents are preserved by the departments as well as college office. ? The college has a structured examination committee to ensure smooth conduct of examination. ? Practical examination is conducted with internal and external examiners appointed by the University. ? College motivates faculty members for research publication in peer reviewed journals with high impact factor. ? College encourages them to present papers in International/National/State level seminars, workshops and to act as resource persons. ? College motivates faculty members to pursue different project works under UGC or other funding agencies. ? Motivates faculty members and students to organise various seminars and workshops at Inter national/National/State/Institutional levels. ? Exhibits the publication of faculty members in the college notice boards and library to encourage further research works. ? The Research Cell held regular meetings and programmes to broaden the academic perspective of research conducted by the faculties. ? College provides seed-money for research conducted by faculties.
Library, ICT and Physical Infrastructure / Instrumentation	? Total automation of library service has been initiated. ? Internet service has been made available to the library users. ? INFLIBNET for online journals and books in college library. ? COSA for pay roll and SBI E-Connect for online admission. ? Each Honours department maintains and runs a library of its own. ? Internet facility has been provided to the students and teachers to their own departments. ?

	Annual budgetary allocation is made available to each department for purchasing equipment, text reference books in each year. ? College introduced ICT for which college utilised Additional Grants (equipment, teaching learning aids) of UGC XII Plan. ? Two full-fledged computer labs. ? Classroom with projectors.
Human Resource Management	? Faculty and staff are encouraged to participate in self-development programmes. ? Administration supports faculty, staff and students with necessary and relevant assistance to optimize their work. ? Attendance records and Leave Register of the teaching and non-teaching staff are maintained. ? Meetings of various committees for academic and administrative purposes are held regularly. ? Regular notifications of different activities are circulated. ? Faculty members are inspired to undertake Minor and Major Research Projects. ? For the management of students' affair, the college has Students' Union, whose elections are held annually as per University Statutes. ? The Teachers' Council and the Non-Teaching Staff Association look after the affairs of the teaching and non-teaching staff respectively. ? Above all, there is a Governing Body that manages and develops the total human resource of the college. ? Entirely Ragging-free academic environment has been ensured. ? A continuous effort has been made to develop pollution free campus environment
Industry Interaction / Collaboration	Nil
Admission of Students	? Completely merit based online system has been adopted. ? Admission Committee prepares norms under the guidance of University and completes the process of admission maintaining the Government rules regarding reservation. ? All information is properly communicated to stakeholders through college website, notice board in the college. ? The college gives prospectus at the time of admission to the students, from where they get the information about fees structure, student support etc

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	? Annual budget is prepared and submitted to Governing Body and Finance Committee for its approval. ? Data pertaining to admission with respect to total number of forms filled up and final enrolment figures help in identifying trends in admission. ? Demands for offered courses also helps assess their popularity and subsequently has an impact on decision as requesting increase in seats available in the college. ? Implementation of SMS system including regular notice to all stakeholders. ? Setting up of virtual classroom.
Administration	1. MIS is in use. Website displays all notices on regular basis. 2. Biometric attendance for faculty staff and all leave calculated online. 3. Adoption of E-tenders method as per norm. 4. Circulars of Higher Education Department and correspondence made through e-mail. 5. Links to important websites available on college website. 6. All student related data forwarded digitally to concerned authority.
Finance and Accounts	1. Tally software used in the audit and the account section of the college that is totally computerized 2. Salary related funds received through HRMS and GPF records also maintain digitally. 3. PFMS also introduced 4. Payments and purchase made primarily through NEFT. Examination 1. Information regarding dates of examination issuing an admit card etc made through bulk sms, and data preserved in the departmental database 2. Submission of question paper for internal examination sent through email to exam committee. Result and other details regularly publish in the website and sent through bulk sms. 3. College Automation software used to calculate attendance of students marks(internal examination), scholarship application etc 4. Departmental HODs forward message for any guidelines.
Student Admission and Support	1. Strict adherence to the policy of online admission. Fees, payments, refunds, remitted online. 2. Maintenance of online attendance and access given to student with unique username and password. 3. Transference of data through online mode and

	upgradation of student database on a regular basis. 4. Publication of meritlist for admission is totally digitized. System of bulksms to students sent regularly for notification. 5. All notifications made available through college website.
Examination	? Examination: ? Keeping all the data regarding examination, attendance, marks obtained in the departmental database. ? Question papers for internal examinationare submitted by the teachers in soft copy. ? Notices regarding examination is posted on the college website and the social network platform. ? Information regarding University examination and availability of University results are informed to the students through the SMS gateway and through website notices.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Suparnesh Bhattacharyya	Cyber Security and Misuse of Social Media	Gobardanga Hindu college	100
		[View File](#)		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	i) Development of computer skills	i) Development of computer skills	14/05/2019	18/05/2019	20	20
2019	ii) Development of ICT based teaching tools	ii) Soft-skills development	21/05/2019	25/05/2019	20	20
2019	iii) Inter- departmental	Nill	27/05/2019	30/05/2019	20	Nill

	exchange programmes on evaluation and assessment criteria of internal examination under CBCS curriculum				
No file uploaded.					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	15/11/2018	12/12/2018	28
Orientation Programme	1	20/02/2019	19/03/2019	28
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	0	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. GPF as per government norms and gratuity for all teachers. 2. WBHS available 3. For female staff members maternity leave, CCL approved. 4. Puja advance made available 5. Seed money facilities to non-substantive teachers for conducting research. 6. Seed money/ bursary for attending/ participating in seminars/ workshops/ conferences to select teachers 7. Facilities for conducting research at institution 8. Encouragement to conduct projects. 9. Scope for	1. Provident fund (GPF) and gratuity for all non-teaching staff as per government norms. 2. Health insurance schemes as per government norms (WBHS) 3. Staff cooperative where loan facilities are available and annual bonus declared for all members. 4. All approved leaves granted 5. For female staff members maternity leave, CCL approved. 6. Puja advance made available 7. Orientation and training programmes organized regularly. 8. Staff with highest duration of stay at institution recognized	Students' welfare 1. A transparent fees structure for all students. 2. Special concessions in addition to the government schemes given to SC/ST, Minority students from college fund. 3. Scholarships given to meritorious students from college fund 4. Health camps for students 5. Placement and career counselling cell 6. Common rooms for boys and girls 7. Counselling sessions and regular mentoring of students 8. Special ramps for specially-abled students.

wider exposure to teaching through collaborative system 10. Promotional benefits and increments as per CAS 11. Incentives for faculty members' publication given. 12. Free Wi-Fi facilities made available.	and acknowledged.	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution places a high priority on ensuring financial integrity. Regular audits are carried out by it, both internally and externally. Following the preparation of the balance sheet and book of accounts by the accounting department, two types of audits are performed in a financial year: Internal Checking are conducted by Bursar quarterly, covering the months of January to March, April to June, July to September, and October to December. The following method is used to deal with issues that arise: For the purpose of resolving concerns, the principal calls a meeting with the accounts department along with Bursar and If issues are still unresolved, a full-scale effort is made to address them throughout the checking process the following quarter. Annual audit or statutory audit is also conducted at college by the Government of west Bengal. The Higher Education Department appoints the auditors. The Higher Education Department addresses any financial concerns brought up and communicates any objections the institute then has to satisfactorily explain any such objections.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
GHC Alumni Association	10000	Donation
[View File](#)		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Principals Committee	Yes	IQAC
Administrative	Yes	Principals Committee	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Activities and support from the parent-teacher association a) The parents come for regular meetings with the teachers and the principal. They share the platform to vent their views and offer their suggestions to the teachers and concerned authority. b) Sometimes the centralized meetings are followed by the individual departmental meetings where the performances of individual students

may be discussed with the teachers. c) Some of the parents and guardians who come for meetings also happen to be part of the college alumni. Many of them become members of the association for alumni members and get involved in the college with renewed vigour. d) Parents who are not in possession of technical know-how are satisfied when they are apprised of their ward's performance directly from the concerned departments. e) The policy of decentralization can be observed from the body of parent-teacher association.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation about the new examination system 2.Extension of computer literacy 3. Program of software training for accounts and finance department 3.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Initiative to form collaborations and agreements with significant institutions who are under the same university 2. initiative to recruit guest teachers who shall assist the existing faculty to conduct classes especially when the CBCS curriculum must be followed from the present session. 3. initiative to increase the total number of classrooms. 4. to enable students to get better exposure to e-learning systems, e-content development by teachers encouraged by the institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	NNAC sponsored National Seminar on INNOVATIVE PEDAGOGY AND EFFECTIVE LEARNING organised by IQAC B.ED DEPT.	27/02/2019	27/02/2019	28/02/2019	200
2019	Gillette Sponsored Workshop-Career Development supported by Anandabazar Patrika	17/01/2019	17/01/2019	17/01/2019	90
2019	Multi-Industry Job Fair organised by IQAC and	25/06/2019	25/06/2019	25/06/2019	300

Year					
	Career Counselling Cell				
2019	One day State Level Seminar cum Workshop on Human Trafficking and Ensuing Safety of Children in Border Areas Of West Bengal organised by NSS Unit IQAC, in collaboration with SWAYAMSIDHA, A WEST BENGAL POLICE PROJECT	27/04/2019	27/04/2019	27/04/2019	100
2019	GO GREEN INITIATIVE	05/06/2019	05/06/2019	05/06/2019	100
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One day state level seminar cum workshop on Human trafficking and ensuing safety of children in border area in West Bengal, organised by IQAC NSS Unit in collaboration with Swayangsiddha (West Bengal Police Project)	27/04/2019	27/04/2019	150	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? Solar Panels installed on Roof Top of the Hostel, ? Use of renewable energy. ? Efforts of carbon neutrality ? Energy conservation by using LED bulbs mostly ? Tree plantation. ? Hazardous waste management. ? Environmental awareness programme like 'Banomahotsav' ? Planning to make MoU with Agri-Horticultural Society of India.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	Yes	Nill
Ramp/Rails	Yes	5
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	29/11/2018	1	consciousness in creating eco-friendly ambience	the need to eradicate the use of plastics in daily lives and use more biodegradable products	50
2018	1	1	11/12/2018	1	adult literacy drive	the need to ensure the importance of literacy especially among elderly persons	60
2019	1	1	07/03/2019	1	womens health and	importance to maintain	60

				hygiene	health and sanitation issues related to hygiene for women and girls

<div align="center">No file uploaded.</div>

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	15/07/2018	College prospectus published on 15.07.2018 is an extensive guide for the code of conduct, behaviour, rules and regulations to be observed by the students during their studies at this institution. It also provides ample information and is a handbook of details of subject and courses offered. The details of teaching faculties along with their unique specializations are mentioned, the details of course and fee structure and library facilities/ ICT facilities and other infrastructural benefits are also documented College

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
i. CELEBRATION OF TEACHERS DAY	05/09/2018	05/09/2018	100
ii. National youth day	12/04/2019	12/04/2019	100
iii. One day state level seminar cum workshop on "HUMAN TRAFFICKING AND ENSUING SAFETY OF CHILDREN IN BORDER AREAS OF WEST BENGAL"	27/04/2019	27/04/2019	100
iv. World environment day	05/06/2019	05/06/2019	100

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Initiatives for an eco-friendly campus 1. Students made to participate in cleanliness drives and all efforts undertaken for a green, eco-friendly campus. 2. Students discouraged from using plastic items. College canteen serves food in bio-degradable plates. 3. Use of plastic bags discouraged inside the campus. 4. Awareness programmes on the need to plant more trees and the college garden is regularly maintained by all stakeholders. 5. Presentation of saplings to guests at programmes instead of bouquets.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Institutional best practices Through the years the college has been striving towards fulfilling of its basic goals and of spreading the light of knowledge to the young adults whose families expect to find a first graduate. Science, humanities and commerce along with a separate B.Ed department make for a vast choice for all newcomers. Many students join the B.Ed department to acquire an additional degree following completion of their graduation and post-graduation courses. Among several noteworthy practices, mention may be made of 1. a) The special concessions, stipends and scholarships that are being offered by the institution through college fund to students for several reasons. Special concessions are arranged as per tiers. Even the system of waiving total fees may be followed for students who suffer under severe familial issues. Death of parents/ guardians and other serious conditions whereby students often are compelled to discontinue their studies are taken into special consideration. b) Students who score first class marks and even obtain high marks at university examinations and whose general attendance record is high are also given special priority. c) Girl students are also urged to complete their graduation if they are unable to continue further due to paucity of funds. d) The regular SC/ST/Minority concessions are given after a systematic interview with the students and guardians if necessary. e) In addition to this all students obtaining first class at university examinations receive a scholarship from the college. 2. a) Due attention is paid to teachers who complete their Ph.Ds or receive any higher degree in their academic spheres. They are acknowledged at functions organised by the college. b) from among the guest/contractual teachers accomplishing a NET/SET/JRF etc is also duly acknowledged. c) distinctive responses to students', teachers', and staff's attendance and regularity are made at these programs. d) the best library user from among students, teachers and staff are also acknowledged and that is inclusive of the physical visits to the library as also the highest number of visits to the INFLIBNET site. These act as incentives for better performance. The college becomes a ground for competitions and renews itself with new vigour for a brilliant tomorrow.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://ghcollege.ac.in/pdf/best-practices/BEST-PRACTICES_GHC-2018_19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institution ensures effective curriculum delivery through a well -planned and documented process 1. The College follows the curriculum designed by West Bengal State University. At the beginning of every academic year, the IQAC chalks out an academic calendar. The routine committee of the college sets the

time table schedule for all subjects. 2. The heads of the departments conduct academic planning meeting and distribute the syllabus among the faculty members of their departments. Departments maintain the detailed records of the academic activities. Some PG departments also arrange classes on regular basis by external subject experts, industrial experts of surrounding premier institutes for covering portions of their course curriculum. 3. As per the requirement new books, primarily curriculum oriented along with a number of reference books are procured. For implementation of curriculum, teachers have included teaching methods such as presentation, assignments, and seminars for effective teaching. 4. The college receives regular updates of circulars through letters and emails from the university, regarding the changes or modifications in the curriculum that are duly forwarded to the departments. The departments work out the implementation of the curriculum with full support from the college. 5. Various teaching methods are used for the effective delivery of the curriculum such as: a. Chalk and Blackboard method. b. ICT-enabled teaching-learning method. c. Use of different software. d. Scientific models and charts are also used. e. Class notes are provided by some teachers. f. Group discussion by the students. g. Micro-teaching and seminars by students related to curriculum. h. Paper presentation by the students. i. Proper and adequate instrumentation facility is given to the students for their practical classes there is also a central instrumentation facility for that purpose. j. Need based survey programs, field works and educational excursions are carried by the departments. k. Project work, dissertations are conducted towards fulfilment of academic degrees. l. Seminars and special talks by experts, regular class tests, Mid semester examinations, regular assessment in practical classes, viva-voce, are done to keep track on the improvements of the students. Remedial and tutorial classes are also conducted based on requirement. m. Extra classes in addition to the routine are taken if required, for completion of the syllabus. 6. College administration keeps vigilance over all proceedings and takes the necessary steps to ensure effective curriculum delivery.

Provide the weblink of the institution
http://ghcollege.ac.in/

8.Future Plans of Actions for Next Academic Year

2018-2019 Future plan 1. The future course of action involves a betterment of all the facilities available for stakeholders at the institution. 2. The feedback system offers a kind of guideline to make better progress. 3.The institution shall make every attempt to show its readiness to comply with the changing times and improve library, infrastructure and other facilities wherever possible. 4. The parent-teacher meetings have often proved useful for the institution. Steps shall be taken to ensure a more active and positive response from parents and guardians. 5. More computers with better internet facilities will be provided. More lectures, talks shall be arranged and all the non-teaching staff shall be given some scope to become more conversant with the computer and networking systems. 6. Number of Smart rooms will be increased along with more projectors. Given the scope, the college will procure software if necessary. 7. Students will be given more exposure to workshops and training programmes. 8. The college alumni will also be urged to work in close connection with the current students and teachers to pave way for a more conducive environment.