The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> GOBARDANGA HINDU COLLEGE

1.2 Address Line 1

> P.O-KHANTURA

Address Line 2

> DIST.-24 PARGANAS (NORTH)

City/Town

> GOBARDANGA

State

> WEST BENGAL

Pin Code

> 743273

Institution e-mail address

> gobhinducollegeday@gmail

Contact Nos.

> 03216249210

Name of the Head of the Institution:

> Dr. Harekrishna Mandal

Tel. No. with STD Code:

> 03216276374

Mobile:

> 9434435174

Name of the IQAC Co-ordinator:

Prof. Ramesh Barman

Mobile:

9433712033

IQAC e-mail address:

iqacghc2015@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

www.ghcollege.ac.in

Web-link of the AQAR:

www.ghcollege.ac.in/pdf/naac/GHC AQAR 2016-17.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A		2005	2010
2	2nd Cycle	A		2016	2021
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

15/05/2007

1.8 AQAR for the year *(for example 2010-11)*

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR <u>2015-16 Submitted to NAAC on 20/10 /16</u>   (DD/MM/YYYY)
  ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____(DD/MM/YYYY)

1.10 Institutional Status

   University   State ☐ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes [√] No ☐

   Constituent College   Yes ☐ No [√]

   Autonomous college of UGC Yes [√] No ☐

   Regulatory Agency approved Institution   Yes ☐ No [√]

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education [√] Men ☐ Women ☐

                      Urban ☐ Rural [√] Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) [√] GC 12B [√]

                 Grant-in-aid + Self Financing [√] Totally Self-financing ☐

1.11 Type of Faculty/Programme

     Arts [√] Science [,√] Commerce [√] Law ☐ PEI (Phys Edu) ☐

     TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

     Others (Specify)   .   B.Ed

1.12 Name of the Affiliating University *(for the Colleges)*   WEST BENGAL STATE UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

UNIVERSITY

University with Potential for Excellence	NO	UGC-CPE	NO
DST Star Scheme	NO	UGC-CE	NO
UGC-Special Assistance Programme	NO	DST-FIST	NO
UGC-Innovative PG programmes	NO	Any other (*Specify*)	
UGC-COP Programmes	NO		

2. IQAC Composition and Activities

2.1 No. of Teachers   06

2.2 No. of Administrative/Technical staff   03

2.3 No. of students   01

2.4 No. of Management representatives   01

2.5 No. of Alumni   02

2. 6 No. of any other stakeholder and
      community representatives   02

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   01

2.9 Total No. of members   17

2.10 No. of IQAC meetings held -   08

2.11 No. of meetings with various stakeholders: No. | 02 | Faculty | 03 |

Non-Teaching Staff Students | 02 | Alumni | 01 | Others | - |

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount | - | | | √ |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | - | International | - | National | - | State | - | Institution Level | - |

(ii) Themes | - |

2.14 Significant Activities and contributions made by IQAC

> ➢ For re-accreditation College has applied to UGC.
> ➢ Department of Education has introduced PG Course.
> ➢ A Computer Centre has been established.
> ➢ Recommended for introduction of PG course in History.
> ➢ Recommendation of High mast light to be erected inside the college premises.
> ➢ Installation of more water purifiers with cooler.
> ➢ Initiatives were taken for up-gradation of college website.
> ➢ Virtual class room is established to facilitate modern teaching and learning process with the financial support of West Bengal Government.
> ➢ Initiate to introduce new vocational course on Bee-keeping.
> ➢ Recommend to create a recreational cell for students to boost their co-curricular activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.To reconstruct an Academic Calendar	1.Execution of the academic activities to maintain a hassle-free academic environment.
2. Construction of new building	2. a) College fund has been utilized fund for completion of the 2nd floor of new Eastern-side Building. b) Extension of 8,500 sqft. Building of B.Ed. Department.
3. College appointed Teacher	3. College has appointed guest teachers in various departments.
4. Tutorial and Remedial classes for the slow learners	4. For weaker students special classes are arranged by different departments.
5. Awards to brilliant students	5. Students are encouraged by these kinds of rewards and inspired to maintain a good academic career.
6. Technical up gradation to enhance teaching quality	6. a) Sound systems and projectors are introduced in most of the class rooms. b) All class rooms are equipped with white boards. c) Teachers are trained to deliver lectures through virtual class rooms.
7. Automation of Central Library	7. a) Since 2012, the library has started automation process using KOHA, an open source library management software. b) Retro-conversion process is going on. c) Library provides Online Public Access Catalogue (OPAC) facilities.
8. Infrastructural development of College and College Hostel.	8. a) Garages are extended with sheds (for two & four wheelers). b) Beautification of college by artificial water fountain and flower garden. c) Ladies Common room and toilet complex extended

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management ☐   Syndicate ☐   Any other body | Governing Body |

Provide the details of the action taken

| The plan of IQAC was placed in the meetings of the Academic sub-committee & Teachers' Council. The members of these committees were very cooperative and were participated in all the developing programmes to make the plan successful. Uploading of the AQAR in the College website has been approved by the Governing Body of the college. |

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	01	02	00
UG	19	00	01	00
PG Diploma	01	-	-	-
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	03	00	03	00
Others (Netaji Subhas Open University) UG 05 PG 11		00	00	00
Total	40	01	06	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	00
Annual	39

1.3 Feedback from stakeholders*   Alumni [√]   Parents [-]   Employers [√] Students [√]
    (On all aspects)

    Mode of feedback   :   Online [√] Manual [√] Co-operating schools (for PEI) [-]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The College follows the revision or updates the syllabus produced by West Bengal State University for time to time. Some of the teachers participated in the syllabus-revision-program of different Universities as BoS members.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> YES (PG-Education)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51	28	10	0	13

2.2 No. of permanent faculty with Ph.D.   18

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	-	00	-	00	-	00	-	10	-

2.4 No. of Guest and Visiting faculty and Temporary faculty   G-50   V-06   T-0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	20	10
Presented papers	13	11	06
Resource Persons	00	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> ➢ Student centric teaching and learning process is adopted.
> ➢ A collaborative learning methodology with different departments is initiated.
> ➢ Inter-departmental lecture exchange programmes has been adopted.
> ➢ Modern techniques in teaching methods are introduced. Laptops, LCD projectors, charts, models and maps are used to teach the students in a more illustrative and lucid way. Certain departments are using different academic software for advanced learning of their students.
> ➢ ICT is introduced by the college in teaching and learning.
> ➢ Regular educational excursions are conducted by different departments.
> ➢ Result of Test examination is published within one month. Some departments hold class test regularly. The evaluated papers are shown to student to rectify and update their answer skill.
> ➢ Teachers are regularly engaged in different audio-visual teaching modules available on the websites.
> ➢ Students are encouraged to visit e-library frequently and students are also encouraged to participate in various state level curricular and co-curricular competitions.

2.7 Total No. of actual teaching days
     during this academic year

252

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

As our College is an affiliated college, it maintains the traditional examination system. For any radical reformation in examination system, a prior permission from the University is required.

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

BOS-07	F-01	CWD-05

2.10 Average percentage of attendance of students

75% of attendance is mandatory to appear in the University Examinations. However, sometimes students with less percentage are allowed to appear in the University examinations on providing satisfactory reasons for their absence and non-collegiate fees (as per University regulations).

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
PG Bengali	25	-	28	72		100
PG Education	11	-	-	-	-	-
UG Bengali (H)	203	-	0.50	81.77	9.85	92.12
UG English (H)	60	-	1.66	86.67	6.65	95
UG Sanskrit (H)	41	-	4.88	63.41	24.39	92.68
US History (H)	62	-	1.61	74.19	17.74	93.55
UG Pol. Science (H)	02	-	00	100	00	100
UG Education (H)	57	-	21.05	70.18	00	91.23
UG Philosophy (H)	16	-	12.08	50	31.25	93.75
UG Chemistry (H)	08	-	00	75	12.05	87.05
UG Physics (H)	11	-	27.27	63.64	9.09	100
UG Mathematics (H)	55	-	10.90	65.45	10.90	87.27
UG Economics (H)	00	-	00	00	00	00
UG B.Com. (H)	01	-	00	100	00	100
UG B.A Gen	2315	-	0.04	4.48	26.35	30.84
UG B.Sc. Gen (Pure)	72	-	4.17	27.75	20.83	52.78
UG B.Sc. Gen (Bio)	32	-	15.63	34.38	6.25	56.25
UG B.Com. Gen	01	-	00	00	100	100
B.Ed	99	-	99	01	00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes:

➢ To improve the academic performance of the institution the IQAC proposes to appoint Guest teachers in the vacant posts of various subjects.

➢ After surveying the local need IQAC proposed to introduce Honours courses in various subjects like Geography, Zoology, Botany, Anthropology, Music, Journalism and Mass Communication. Physical Education has been introduced as General Course.

➢ IQAC reminds to prepare departmental academic calendar at the beginning of the session and to assign syllabus to the departmental teachers. It suggests the departments to analyse marks of University examination and performance in internal assessment. It also recommends starting students' feedback report to sort out the drawbacks and problems and to take the necessary measures accordingly.

➢ IQAC advices to the faculty members to carry on the Tutorial classes as per students need.

➢ To make learning more students-centric and independent, the IQAC proposes to start a new internet cafe for the students. The college is trying to arrange sufficient computers

with internet connection so that the students and teachers can avail themselves of this free service.
➢ Some departments also taken the initiative to arrange student's lecture and popular lectures on some specific areas to make the learning more students-centric.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	04
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	01
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	02
Others	STC-02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	08	00	55
Technical Staff	07	01	00	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> ➢ IQAC regularly encourages the faculty members to apply for Minor & Major Research Projects funded by UGC/DST etc.
> ➢ IQAC with the help of Teachers' Council initiates to establish a Research Committee to promote and encouraged research oriented activities among the teaching stuff.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		35.0		

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		06
Outlay in Rs. Lakhs		1.95		22.95

3.4   Details on research publications

	International	National	Others
Peer Review Journals	11	10	01
Non-Peer Review Journals		02	
e-Journals	-	-	-
Conference proceedings		08	04

3.5 Details on Impact factor of publications:

Range [0-8]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-2019	DST	35.00	12.00
Minor Projects	2016-2018	UGC	1.95	1.35
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No.   02   Chapters in Edited Books   15

ii) Without ISBN No.   -

3.8 No. of University Departments receiving funds from

UGC-SAP -   CAS -   DST-FIST -

DPE -   DBT Scheme/funds -

3.9 For colleges   Autonomy -   CPE -   DBT Star Scheme -

INSPIRE 01   CE -   Any Other (specify) -

3.10 Revenue generated through consultancy   -

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	01	-	01
Sponsoring agencies	-	UGC	UGC	-	College

3.12 No. of faculty served as experts, chairpersons or resource persons   02

3.13 No. of collaborations   International 01   National -   Any other -

3.14 No. of linkages created during this year   01

3.15 Total budget for research for current year in lakhs :

From Funding agency | 13.35 | From Management of University/College | 30,000 |

Total | 13.65 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	01
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
      Of the institute in the year

Total	International	National	State	University	Dist	College
01	-	01	0	-	-	-

3.18 No. of faculty from the Institution
      who are Ph. D. Guides | 01 |
      and students registered under them | 03 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 0 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 01 | SRF | - | Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

University level | 100 | State level | - |

National level | - | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | - |

National level | - | International level | - |

3.23 No. of Awards won in NSS:

University level	-
State level	-
National level	-
International level	-

3.24 No. of Awards won in NCC:

University level	-
State level	-
National level	-
International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	05		
NCC	-	NSS	01	Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ➢ Awareness Programme on HIV/AIDS and Dengue.
- ➢ Organised Blood-Donation Camps.
- ➢ Attempt to make the college campus plastic-free zone.
- ➢ Maintenance of college garden throughout the year.
- ➢ College room & campus cleaning programme.
- ➢ Cleaning programme of station area.
- ➢ Forest week observation and plantation of Trees.
- ➢ Programme on Protection of child rights./women
- ➢ Celebration of World Environment Day.
- ➢ A survey is going on "Child Labour" collaboration with Gobardanga Municipality.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.9Acres			9.9
Class rooms	39	4	OWN	43
Laboratories	5	2	OWN	07
Seminar Halls	2	1	OWN	03
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	01	03	OWN DST	04
Value of the equipment purchased during the year (Rs. in Lakhs)	3.8	5.95	OWN DST	9.75
Others	-	-	-	-

4.2 Computerization of administration and library

The College office has already adopted "Student Management System & Accounting Package System". The Admission process has also been computerised through "On-Line" system. Since 2012, the library has started automation process using KOHA, an open source library management software. Retro conversion process is going on. Library provides Online Public Access Catalogue (OPAC) facilities. Construction of Virtual Classroom has been completed and will be started from next session. Students and teachers are informed regarding teaching learning activities through SMS service.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	29714	997013	1221	193212	30935	1190225
Reference Books	1116		37		1153	
e-Books	13500+		2900000		3100000+	5750
e-Journals	6000+	5000		750	6000+	
Journals	-	-	54	21300	54	213000
Digital Database	-	-	-	-	-	-
CD & Video	5	1200	4	-	9	1200
Others (Magazine)	232	8825	288	5680	520	14505

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	102	01	25	-	01	07	22	-
Added	19	00	03	-	00	02	02	-
Total	121	01	28	-	01	09	24	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

No such training programmes were undertaken by the College, but the college has provided internet facility to all departments, libraries and also to office. Teachers and a portion of students have benefitted by Wi-Fi fecelity. The college has its own software for admission and maintenance of database. The college has its own website.

4.6 Amount spent on maintenance in lakhs :

i) ICT

9 lakhs

ii) Campus Infrastructure and facilities

1.5 crore

iii) Equipments

5 lakhs

iv) Others

70 lakhs

Total :

2 crore 34 lakhs

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> - Circulating information through website and SMS.
> - Supporting the students by informing the modalities for getting financial assistance from government and other agencies.
> - Financial assistance extended to economically weaker section.
> - Updated and well-stocked Library.
> - Library of each department.
> - Existence of Anti-ragging Committee for assistance.
> - Academic calendar is provided in the beginning of each session.
> - Coaching for entry into-services.
> - Regular remedial classes and tutorials.
> - Regular academic excursions arranged by some of the departments.
> - Information for career counseling and guidance.
> - Organize various cultural programme for promoting values of students.
> - Exhibitions are organized by different departments to enhance student's participation in college programmes.
> - Updates on notice boards and college website to ensure active participation of students in various activities.

5.2 Efforts made by the institution for tracking the progression

Individual Departments keeps the results of class tests, test examinations & University examinations to track the progress of their students. Student's attendance have been monitoring regularly by individual departments.
Alunmi database has been initiated to capture the relevant information.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
10508	36	-	-

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%
5330	50.73

Women

No	%
5178	49.27

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4331	4222	57	1797	00	10407	4118	4131	70	2189	00	10508

Demand ratio   1:3.5   Dropout % 14.05

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries | - |

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | 09 |

5.6 Details of student counselling and career guidance

> ➢ The Teachers' Council has a sub-Committee, which addresses particularly this important area.
> ➢ Journalism & Mass Communication, Community Development and Functional English Certificate courses are provided for the interested students.
> ➢ Other soft-skill development programme are also organised time to time by the committee.

No. of students benefitted | 24 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

No such programmes has been initiated in this session.

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level   02   National level   02   International level   00

No. of students participated in cultural events

State/ University level   0   National level   0   International level   0

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level   02   National level   02   International level   00

Cultural: State/ University level   0   National level   0   International level   0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	36	72,000
Financial support from government	1915	2,78,99,262.17
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 06 |

5.13 Major grievances of students (if any) redressed: The IQAC took the initiative to aware the authority on the demand for a ladies common room. In response to the proposal of construction of ladies common room for the students in Main Building, a prompt action has been initiated by the College Authority.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:
The College aims to educate the common mass and to enlighten the area with the concept of the best cultural tradition of our country. Its rural location supports the socially and economically backward students based upon a firm foundation of humanitarian world view.

Mission:
Gobardanga Hindu College is committed to the pursuit of excellence in higher education, character building and total development of personality of every student to be a responsible citizen. Strategies to achieve these goals include:

To provide access to higher education to a greater number of the students from backward section of society.

To provide modern education which is fit for the changing demand of the society.

To ensure open, secular and democratic environment in which students from all section can freely exchange their views and build themselves as responsible citizens of the country.

To provide value based education for making our students socially committed.

6.2 Does the Institution has a management Information System

Yes, the college has an academic management portal which takes care of various activities like admissions, attendance, office management, student dealing, accounts, library data etc..

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> ➢ As the college follows the Syllabus of West Bengal State University there is a little scope of internal curricular designing; though, several faculty members are involved in course restructuring and revision committees constituted by West Bengal State University.
> ➢ Examination committee ensures smooth conduct of examinations.
> ➢ Every department has its own academic calendar/ module to run and complete the syllabus.
> ➢ Several faculty members are active members of University appointed examination committee to frame questions papers and evaluate examination scripts.
> ➢ Bengali PG department have planed their own Syllabus.

6.3.2 Teaching and Learning

> ➢ Highly qualified and dedicated faculty.
> ➢ Most of the Students of this College are "First- Generation Learner". The teachers employ interactive and compassionate approach to create a feeling of responsibility in learning and makes learning a process of construction of knowledge.
> ➢ Healthy interaction between students and faculty which goes beyond the classrooms.
> ➢ Learning beyond curriculum.
> ➢ Innovative methods are adopted for teaching and learning process.
> ➢ Remedial classes are held for the students requiring additional help.
> ➢ Well-equipped library for both faculty and students.
> ➢ Excellent collection of rare and latest books and journals.
> ➢ Library provides e-library facility (through N-list/Inflibnet) to faculties and students.

6.3.3 Examination and Evaluation

> ➢ Regular class tests are taken by for some departments.
>
> ➢ Students need to qualify the Test examination to appear in University Exams.
>
> ➢ Transparency is maintained in evaluation process. Answer scripts of such tests are shown to the students to have an observation of their performance.
>
> ➢ Examination committee to ensure smooth conduct of examinations.
>
> ➢ The practical examination is conducted with internal and external examiners appointed by the West Bengal State University.

6.3.4 Research and Development

> ➢ Several major and minor projects funded by UGC and DST.
> ➢ College provides all support for research and development like sanctioning duty leaves, encouraging faculty to interact with faculty from other institutions, including those from abroad
> ➢ Full autonomy is given to the Principal investigators to smoothly conduct the research project.
> ➢ Funds sanctioned by the different agencies are released without delay as and when required by the researcher.
> ➢ Space and necessary infrastructural support are provided for research work.
> ➢ IQAC has suggested to the Principal that seed money may be provided from college fund for Research projects of teachers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> ➢ Total automation of the library service has been initiated.
> ➢ Internet service has been made available to the library users.
> ➢ Inflibnet for on-line journals and books in college library.
> ➢ COSA for pay-roll, and SBI e-connected online admission.
> ➢ Each Honours department maintains and runs a library of its own.
> ➢ Internet facility has been provided to the students and teachers to their own departments.
> ➢ Annual budgetary allocation is made available to each department for purchasing equipments, text and reference books in each year.
> ➢ College introduced ICT for which college utilised Additional Grant (Equipment, teaching & learning aids) of UGC XII Plan.
> ➢ Two full Fledged Computer Labs.
> ➢ Classrooms with Projectors.

6.3.6 Human Resource Management

> ➢ Faculty and Staff are encouraged to participate self-development programmes.
> ➢ Administration supports faculty, staff and students with necessary and relevant support to optimize their work.
> ➢ Attendance Records and Leave Registrar of the teaching and nonteaching staff are maintained.
> ➢ Meetings of various committees for academic and administrative purposes are held regularly.
> ➢ Regular notification of different activities is circulated.
> ➢ Faculty members are inspired to undertake Minor and Major Research projects.
> ➢ For the management of the students' affair, the college has a Students' Union, whose elections are held annually as per University Statutes.
> ➢ The Teachers' Council and the Non-Teaching Staff Association look after the affairs of the teaching and non-teaching staff respectively.
> ➢ Above all, there is a Governing Body that manages and develops the total human resource of the college.
> ➢ Entirely Ragging-free academic environment has been ensured.
> ➢ A continuous effort has been made to develop pollution free campus environment.

6.3.7 Faculty and Staff recruitment

> ➢ Faculty members are recruited by the West Bengal College Service Commission.
> ➢ Guest teacher is recruited by an expert committee which includes a University expert.
> ➢ Non-teaching staff members are selected as per regulation framed by the State Government.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

> - Completely merit-based admission system has been adopted.
> - Admission committee prepares norms under the guidance of University and completes the process of students' admission by preparing the merit list maintaining the Govt. rules of the state regarding reservations.
> - All information is properly communicated to stake holder in college website, notice board in the college.
> - The College gives prospectus at the time of admission to students from where students know the information about fees structure, student support etc.

6.4 Welfare schemes for

Teaching	Group insurance, Staff Credit Co-Operative Society, Provident Fund, Festival Advance.
Non teaching	Group insurance, Staff Credit Co-Operative Society, Provident Fund, Festival Advance.
Students	Students' Health Home, Government Scholarships, Free Studentships, Stipend from the college fund to the students securing 1st Class in University Examination.

6.5 Total corpus fund generated

| NIL |

6.6 Whether annual financial audit has been done   Yes | √ | No | |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	N/A	YES	Academic Committee & IQAC
Administrative	NO	N/A	YES	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes | -- | No | -- |

For PG Programmes   Yes | √ | No | X |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> ➢ West Bengal State University holds and declares the results of UG courses; hence the college has no control over the date of publication of results.
> ➢ The College takes care to publish the results of college examinations and PG courses.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

| N/A |

6.10 What efforts are made by the University to

| N/A |

6.11 Activities and support from the Alumni Association

> ➢ Due to Court injunction Alumni Association is non-functional.
> ➢ Foundation Day and Independence Day were observed by Alumni Association.
> ➢ Some of the retired ex-students of the College serve as Guest Teachers in the College.
> ➢ One retired ex-student of the College voluntarily serves in the College Office.
> ➢ All the departments are in touch with their ex-students and their suggestions are attempted to be incorporated for the betterment of the college.

6.12 Activities and support from the Parent – Teacher Association

> Most of the students of the College is the First-Generation-Learners coming from economically backward family. Thus their parents are no longer in regular contact with the college. Centrally and Department-wise regular Guardian Meeting has been started. Steps are initiated to make them fully functional.

6.13 Development programmes for support staff

> NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

> ➢ Well maintained and environmental friendly campus.
> ➢ Constant effort to minimise waste generated in the laboratory.
>
> **Plantation:**
> ➢ Tree plantation to mark special occasion.
> ➢ A gardener has been appointed by the college for regular maintenance of the gardens and seasonal herb.
> ➢ Preservation of large trees and medicinal plant gardens.
> ➢ Every year 'Banmahotsab' program is celebrated in the campus which is accompanied by tree plantation.
>
> **Use of Renewable Energy:**
> ➢ There are several number of solar panels fitted on the roof of Main Building which are used as a non-conventional power source.

Waste disposal
- ➢ Safer chemicals are used as much as possible in laboratories, adoption of green chemistry.
- ➢ Maintaining not to dispose chemicals outside.
- ➢ Quenching of harmful chemicals before disposal.
- ➢ Well maintenance by municipality cars to dispose the wastes and garbage of the campus.
- ➢ Making the college premises plastic-free zone.

Energy saving
- ➢ Use of CFL lamps as much as possible.
- ➢ Use of gas cylinders in labs other than petrol burners.
- ➢ Use of modern day gas ovens other than coal in canteen.
- ➢ Students and teachers are aware of switching off the power before leaving class rooms.
- ➢ To save the power plan is made to fit main switch at outside of each room.
  Whole Campus is declared as no smoking zone.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ➢ Digitization
> ➢ E-file system
> ➢ Lectures and interactive sessions with distinguished academicians.
> ➢ Newer and greener methods are being adopted to carry out experimental work.
> ➢ SBI e-connected online admission software has been renewed to make future admission process possible.
> ➢ Cricket coaching camp has been continued.
> ➢ Bee-keeping has been started.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> ➢ College fund has been utilised for new building constructions also for some renovation & repairing works.
> ➢ For this purpose Engineers and Architects have been appointed temporarily.
> ➢ Guest teachers in the different departments have been appointed.
> ➢ Special coaching class has been arranged for the weaker section of the students.
> ➢ New instruments for practical were bought for various lab-based departments.
> ➢ Full automation system of Central Library is under process. INFLIBNET has been installed. Both text books and reference books were purchased for the College Library.
> ➢ LCD Projector, White boards have been introduced. Accessories have been purchased for Smart Class Room. Some new furniture was bought for the Departments and College Office.
> ➢ Student and Staff welfare schemes continue.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> ➢ A survey is continued on "Child Labour", collaboration with Gobardanga Municipality.
> ➢ Project has been taken to enlighten Local History.
> ➢ Environment friendly policy of the college.
> ➢ Initiative has been taken to display the project works of students in college campus through various exhibitions.

Provide the details in annexure (annexure need be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> ➢ Energy conservation.
> ➢ Use of renewable energy.
> ➢ Efforts for carbon neutrality.
> ➢ Plantation.
> ➢ Hazardous waste management.
> ➢ Environmental awareness program like 'Banmahotsab'.
> ➢ Planning to make a MoU with Agri-Horticultural Society of India.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:
➢ Sufficient number of willing students.
➢ Qualified, experienced and motivated teachers.
➢ Ratio of Male and Female student is almost 1:1.
➢ Ratio of subjects offered by the college out of the total subjects offered in the University Curriculum (UG level) is 2:5.
➢ The college offers wide range of subject combinations in Arts as well science streams.
➢ The College has a Centre of Netaji Subhas Open University mainly for the aged people.
➢ College offers several bursaries, financial aid and numerous need and merit based scholarships. A large number of scholarships disbursed to students from marginalized and economically deprived section.
➢ College offers Remedial coaching and Entry in Services training to non-creamy layers of students and as well as to economically challenged general category students.
➢ The College provides residence on the campus for about 100 students. Residential facilities are available for both men and women students, and for both undergraduate and postgraduate students.
➢ Equal opportunity to all students and offering extra care to weaker students.
➢ Teachers make use of web resources to provide better learning resources to the advanced learners.
➢ Teachers take extra classes during slack session to compensate for classes lost due to exogenous factors.
➢ Good Student-Teacher relationship and their interactions outside classroom.
➢ Co-operation and co-ordination between different Bodies. Conductive work environment.
➢ Research efforts and subsequent output has always been the strength of the teachers.

Weakness:
➢ Insufficient number of teaching and administrative staff.
➢ Inadequate number of Rooms and Buildings.
➢ Most of the students are of First-Generation learners.
➢ High rate of dropout of students.
➢ College has not yet established official collaboration and networking with industry and research organization for lab sharing, collaborative research work etc., though the collaboration in personal level exists.
➢ Progression data is not maintained in the college previously.
➢ Limited number of vocational and skill based course offered.

Opportunities:
- Scope for all round development for first generation students with basic human values.
- CAS requirements enhances efficiency of teachers.
- Alumni Association to be strengthen, which will enrich the College.

Threats:
- Less opportunity for job prospects in the curriculum.
- Inadequate research facilities.

Challanges:
- Keeping student focoused for taking higher studies.
- To prepare our student physically, mentally, morally, intellectually and socially capable to live in the world today.

8. **Plans of institution for next year**

- Submission of Departmental AQARs.
- To submit the proposal of Honours course in Music, Botany, Zoology, Anthropology,Geography, Journalism and Mass Communication and General Course in Physical Education.
- To appoint full-time-contractual teachers in above Departments.
- To submit the proposals for interdisciplinary seminars, workshops and conferences.
- To extend social outreach programmes.
- To firm up collaboration with foreign Universities.
- Enhance research funding.
- To complete the 2nd floor of new Eastern-side.
- Completion of new Garage for vehicle.
- To submit the proposal to State Government for financial support to extent facility of Computer Centre.
- Installation of sound system and projector in each class room.
- Installation of High Mast lights in College premises and play ground.
- Installation of more water purifiers for the use of students.
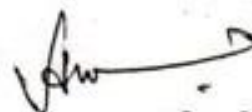- Proposal to fill up new non-teaching post.

Name : Prof. Ramesh Barman   *Name:* Dr. Hare Krishna Mandal

_____   _____
Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Coordinator IQAC   Principal
Gobardanga Hindu College.   Gobardanga Hindu College
                                                                   Khantura. North 24-Pgs.

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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